## Build A Web Site for Your Class

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### Why do we need a class web site?

- Class description
- ▶ Teacher's information
- Classroom information
- Syllabus
- ▶ Homework
- Class material
- Teacher's messages
- Student sample works
- Other resources
- Better communication between students and teachers
- Easier to present our school to potential students and teachers



## What do we use to build a web site?

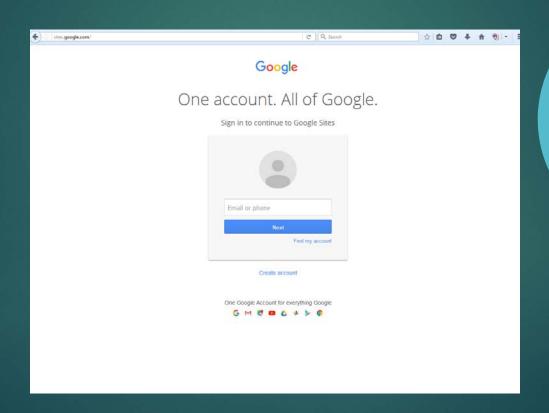
- Many free website resources
- ▶ We recommend: sites.google.com
  - ▶ Easy to create
  - ► Easy to maintain
  - ➤ You just need to use your google account
  - Our cookie cutter approach



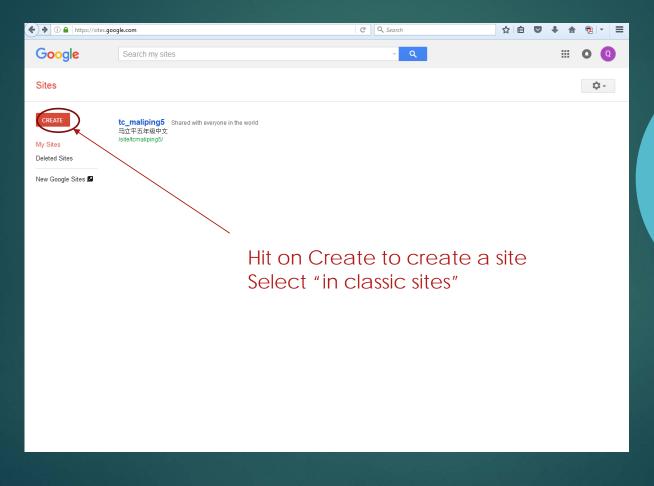
### Steps to build a google web site

- ► Choose a URL and template
- ▶ Sign in to Google Sites (https://sites.google.com/) with your Google Account.
- Click Create.
- Choose a template. Or, you can use the default blank template or click Browse the gallery for more.
- ▶ Enter a name for your site.
- ► Enter a URL for your site.
  - ▶ Your site URL can't be connected to anyone else's Gmail account.
  - ▶ Site URLs can only use lower-case letters and numbers.
  - ▶ Your URL can be up to 600 characters.
- ▶ To start with a pre-set background, font style, and font color, click **Select a theme**.
- ▶ To give your site a description or categories, click More options.
- ▶ At the top of the page, click **Create**.
- Note: You can change your template or theme later, but any prior edits to site style or layout will be deleted.

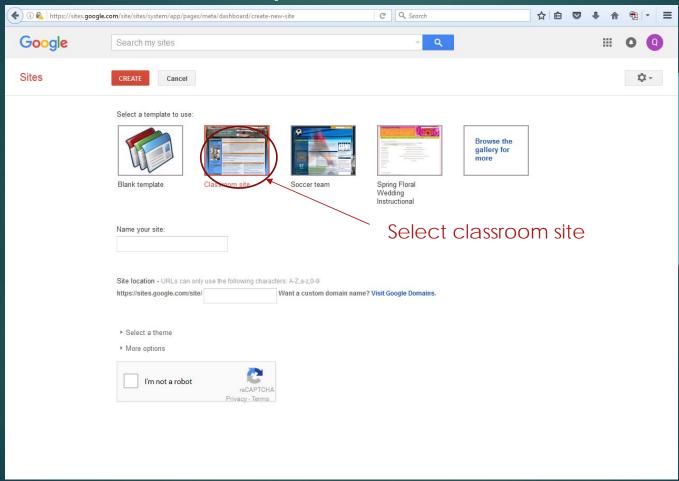
### Sign in to Google Site



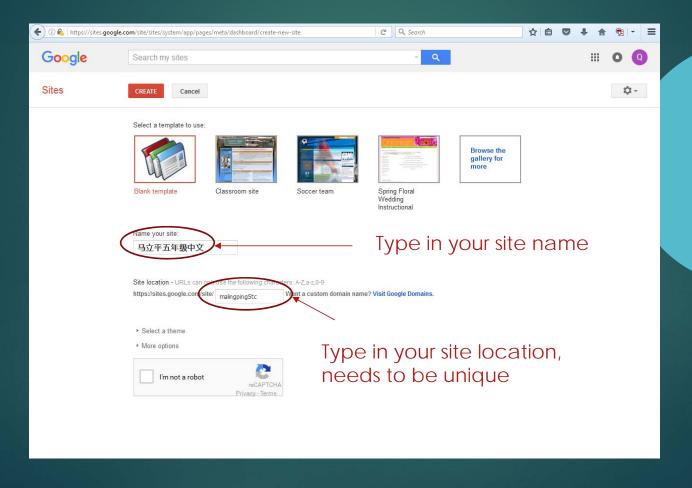
### Create a website



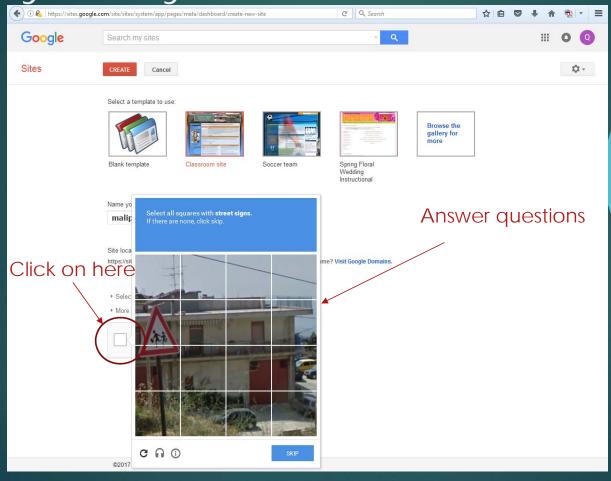
### Choose a template



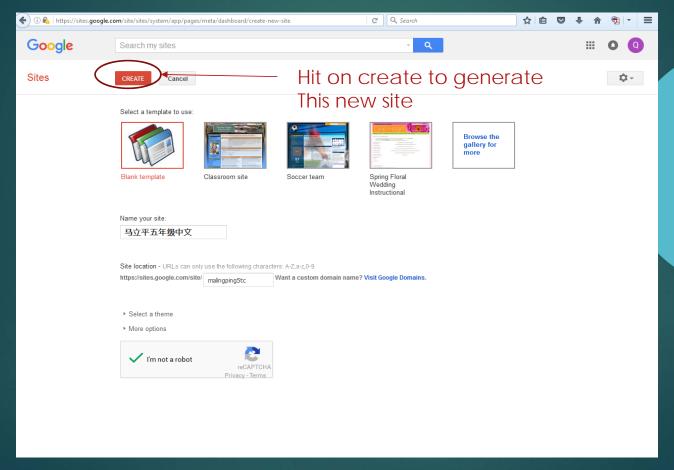
### Type in your site name



Verify that you are not a robot



### Now create your class site ...



### Tips for Creating Site URL

- ▶ Make sure your site location is unique
- Suggestion: add "\_tc" to your site name
  - ► Ma Liping Class Grade 5 site location is "maliping5\_tc"

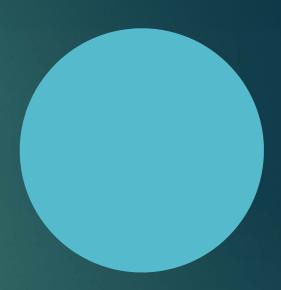


### New website



### Tips for Site Editing

- ► <a href="https://sites.google.com/site/sitetemplateinfo/tips">https://sites.google.com/site/sitetemplateinfo/tips</a>
- You can
  - ▶ Change layout
  - ► Change color theme
  - ► Add/remove/edit posts
  - ► Add/remove/edit pages
  - ▶ Upload docs/media/pictures
  - ▶ Create your own calendar
  - ▶ Vote ...
- You should NOT use different template unless you want to do your own maintenance



### Ramping Up Your Page

- ▶ Believe it or not, once you create it, you may use it for many years
- Every year, put new things in, remove old materials
- ► First year efforts are the biggest
- ► Much less work for second year, third year ....

## Questions?

# Thanks!